

**Minutes Of A Meeting Of The Full Board Of Governors Of  
The Federation Of Boskenwyn And Germoe Schools:**

**Held At Germoe On Wednesday 24<sup>th</sup> May 2023 At 18:00**

PRESENT:

Dr Russ Monhemius (Chair)  
Charlotte Overton (Clerk)  
Paula Blackburn (Headteacher)  
Nathan Bird  
Anita Care  
Katie Knight  
Jo Nicholas  
Naomi Penrose (Vice-Chair)  
Denise Rusga  
Andrew Segal  
Brian Toney

		ACTION
1	<b>APOLOGIES</b>  Received by Fliss Spiers and accepted by the chair.	
2	<b>DECLARATION OF PECUNIARY INTERESTS</b>  No governors have anything to declare in addition to what is published on the website.	
3	<b>MATTERS ARISING / MINUTES OF THE LAST MEETING</b>  No matters arising and minutes signed off as an accurate record.	
4	<b>HT REPORT</b>  This will be circulated post meeting.  There has been a lot of staff development especially for the ERAMUS projects although they are coming to an end. Croatia wish to do a sports project with us in October.  There has been lots of collaborative work with Helston school and we have had PE and history cluster meetings. We have joined up with the sports cluster so we will be doing more competitive sports with the Helston and Lizard schools. Year 3 and 4 are learning the ukulele and year 5 are learning samba.  LGBTQ plus training has been undertaken by Paula Blackburn & Jo Nicholas. They have also attended the CAPPH conference in Newquay.	

5	<p><b>SDP</b></p> <p>Parental engagement has significantly improved, especially at Boskenwyn. Attendance at both school is still poor and there are persistent absentees which are SEN related. The school education officer has recently been in to meet with Paula Blackburn to discuss and review actions the schools have taken to address attendance.</p> <p>Anita Care asks is she expecting us to implement fines?</p> <p>A. It is down to Head Teacher discretion, however, all correct procedures must be followed before a fine can be issued, otherwise the school can be sued. It is not anticipated that we will pursue fines.</p> <p>Governors agree that imposing and enforcing fines can cause a breakdown in relationships with families and could result in the children being removed from school.</p> <p>The kindergarten at Germoe is for 3-6 year olds, including mostly outdoor provision and play. The inside provision will have a wellbeing area, including yoga.</p> <p>There is no LA funding so we are using a Go Fund Me Page to raise the profile.</p>	
6	<p><b>POLICIES FOR REVIEW</b></p> <p>Kindergarten policies will need to be reviewed for the next meeting. Policy updates will be due in July or September so more likely to be fully reviewed at the Autumn FGM.</p> <p>The Admission Arrangements 2024 – 2025 is ratified unanimously by governors.</p>	
7	<p><b>CURRICULUM UPDATE</b></p> <p>Jo Nicholas confirms we tweak this as we go. The curriculum is very knowledge based. We have reviewed our assessment process for subjects other than English and Maths and we do this through formative assessments in the classroom.</p> <p>Russ Monhemius asks about the coverage in the media about the SATS papers being too difficult.</p> <p>A. The reading test was difficult for children who find it hard to put themselves in another persons shoes. None of our pupils seemed sad or distressed during the exams.</p>	
8	<p><b>SAFEGUARDING</b></p> <p>The safeguarding report will be circulated to governors post meeting. It outlines Pupil Premium figures, numbers on roll and EHCP figures.</p> <p>Both schools have above the average number of children on the record of need. Germoe has 33% and Boskenwyn has 29%.</p> <p>Andrew Segal has delivered online safety training within the school.</p>	

	<p>Parents continue to be signposted to the website for newsletters and school news.</p> <p>Some parents are attending the SPACE programme with Angie Larcombe this term.</p> <p>Governors are reminded to complete their PROTECT training.</p>	
9	<p><b>DATA</b></p> <p>The NFER test will not be completed again in the Autumn term for Year 2. We are awaiting data for Year 2 and Year 6 SATS.</p> <p>Phonics screening tests take place in June.</p>	
10.	<p><b>ATTENDANCE</b></p> <p>Covered in HT Report and the report from the EWO will have been received by the next meeting and can be discussed in greater depth.</p>	
11.	<p><b>SEND</b></p> <p>Refer to HT Report.</p>	
12.	<p><b>COMMITTEE MEETINGS</b></p> <p>The finance committee has met recently.</p> <p>Germoe: The budget for 2023/2024 will give a surplus of £16,000.</p> <p>Boskenwyn: The budget for 2023/2024 shows an £11,000 deficit. That deficit will drop in the following year but will then increase to £32,00 in 2025/2026.</p> <p>The three year deficit at both schools needs to be reviewed by governors continually.</p> <p>It is acknowledged these figures can change and much of the budget can depend on student numbers.</p> <p>Staff numbers have been reduced. 105% of the budget was caused purely by staffing. We have had some natural savings through retirement and resignations. A TA with lots of EYFS experience has been recruited.</p> <p>There are fewer staff members at Germoe because the class sizes are smaller but it is hoped the kindergarten will boost the numbers. Some staff have swapped settings to balance out having male teachers in the schools.</p> <p>We are currently recruiting for a premises manager. We have reduced the contract to 20 hours and we will use Ground Force to complete ground maintenance.</p>	

13.	<p><b>PUPIL PREMIUM</b></p> <p>Pupil Premium will be partly used to subsidise camps for eligible families. Germoe have 14 children in receipt of Pupil Premium and Boskenwyn has 15.</p>	
14.	<p><b>HEALTH &amp; SAFETY</b></p> <p>Naomi Penrose raises that a pine cone fell from a height earlier in the day and if it had fallen on a child it could have caused injury. The branches over hanging the car park could be cut back to help mitigate this.</p>	
15.	<p><b>URGENT/CONFIDENTIAL MATTERS</b></p> <p>Urgent: Staffing structure and staff changes already outlined in item 12.</p>	
16.	<p><b>ANY OTHER BUSINESS</b></p> <p>Governors unanimously agree to extend Naomi Penrose’s terms of office to 23/05/2027.</p> <p>Year 6 camp is going ahead as there has been sufficient uptake.</p>	
17.	<p><b>DATE OF NEXT MEETING</b></p> <p>To be held at Boskenwyn on 19<sup>th</sup> July at 18:00.</p> <p>Meeting concludes: 19:30.</p>	